

## BAXTER COUNTY QUORUM COURT AGENDA

June 7, 2022

THE BAXTER COUNTY QUORUM COURT WILL MEET FOR REGULAR SESSION ON TUESDAY, June 7, 2022 AT 6:00 PM IN THE 2<sup>ND</sup> FLOOR COURTROOM OF THE COURTHOUSE, WITH JUDGE MICKEY PENDERGRASS PRESIDING.

- CALL TO ORDER
- DISPOSITION OF MINUTES FROM PREVIOUS MEETING
- COMMITTEE REPORTS:
- TREASURERS REPORT:
- PRESENTATION: Twin Lakes Literacy Council – Heather Powell

### OLD BUSINESS

1. AN ORDINANCE ADOPTING A NEW PERSONNEL POLICY MANUAL FOR BAXTER COUNTY EMPLOYEES (3<sup>RD</sup> READING)

### NEW BUSINESS

1. AN ORDINANCE APPROPRIATING FEES AND REIMBURSEMENTS RECEIVED IN THE MONTH OF APRIL TO THE SHERIFF'S DEPARTMENT 2022 BUDGET.
2. AN ORDINANCE ALLOWING BAXTER COUNTY TO CONDUCT BUSINESS WITH BENNY MAGNESS OWNER OF MAGNESS OIL COMPANY.
3. AN ORDINANCE APPROPRIATING FUNDS WITHIN THE E-WASTE GRANT FUND.
4. AN ORDINANCE APPROPRIATING FUNDS INTO THE RECYCLING PROJECT 2022 BUDGET.
5. AN ORDINANCE APPROPRIATING FUNDS FOR APERS FOR THE LAW ENFORCEMENT STIPEND.
6. AN ORDINANCE CREATING AND APPROPRIATING FUNDS FOR THE DRUG ENFORMCEMENT FUND AND THE K9 FUND.
7. A RESOLUTION CONFIRMING THE APPOINTMENT OF A MEMBER TO THE BAXTER COUNTY BOARD OF EQUALIZATION.

- ANNOUNCEMENT

1. Possible change of date July Quorum Court Meeting

- ADJOURNMENT

*(3<sup>rd</sup> Reading)*

**ORDINANCE NO. 2022 –**

**BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS,  
AN ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE ADOPTING A NEW PERSONNEL POLICY MANUAL FOR BAXTER  
COUNTY EMPLOYEES.**

**WHEREAS**, it has been determined by the Baxter County Courts Personnel Committee that changes, additions and new upgrades in the Baxter County Personnel Policy manual are necessary to improve the overall effectiveness and efficiency of the Baxter County Government; and

**WHEREAS**, it is the desire of Baxter County Personnel Committee that proper evidence has been provided by the Human Resources Department of Baxter County, and input from all elected officials and department heads to upgrade said policy; and

**WHEREAS**, Baxter County has been provided evidence authorized by the Court, to update and revise the Social Media Policy #200.08, FOIA #200.09, Background Investigations #300.03, Rehire Eligibility and Service Recognition #300.04, Donation of Paid Leave #500.06, FMLA Leave #500.07, Military Leave #500.09, County Grievance Committee #700.02, Timely Grievance Hearing Request Required #700.03, and Back Pay Provisions when an Employment Decision is Reversed #700.04 within the Personnel Policy for Baxter County employees; so

**NOW THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF BAXTER  
COUNTY, ARKANSAS, THAT:**

**Section 1.** The Baxter County Quorum Court hereby approves the updates and revisions to the Social Media Policy, FOIA, Background Investigations, Rehire Eligibility and Service Recognition, Donation of Paid Leave, FMLA Leave, Military Leave, County Grievance Committee, Timely Grievance Hearing Request Required, and Back Pay Provisions when an Employment Decision is Reversed within the Baxter County Personnel Policy and are hereby approved and implemented.

**Section 2.** If any provision or section of this Ordinance is held invalid by a court of competent jurisdiction, such invalidity shall not affect other provisions and sections on the Ordinance and shall be severable.

**Section 3.** This Ordinance is to be codified in the Baxter County Code of Ordinances, §240.00, paragraphs (1) and (2) and supersedes all previous Personnel Policies coded therein.

Section 4. This Ordinance being necessary for the preservation of public peace, health, and safety, an emergency is hereby declared. This Ordinance shall be in full force and in effect from and after the date of its approval and passage.

APPROVED:

\_\_\_\_\_  
MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CANDA J. REESE, COUNTY CLERK

SPONSOR: Baxter County Quorum Courts Personnel Committee

Date Adopted: \_\_\_\_\_

Votes: For: \_\_\_\_\_ Against: \_\_\_\_\_

Abstain: \_\_\_\_\_ Present: \_\_\_\_\_ Absent: \_\_\_\_\_

APPROPRIATION ORDINANCE NO. 2022 - \_\_\_\_\_

BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING FEES AND REIMBURSEMENTS RECEIVED IN THE MONTH OF APRIL TO THE SHERIFF'S DEPARTMENT 2022 BUDGET.

WHEREAS, the Sheriff's Department has collected the following fees, reimbursements and donations in excess of the anticipated budgeted revenue amount in the month of April 2022:

- \$ 190.00 received from DWI Fines from District Court
- \$ 321.00 received from Drug Enforcement Fines from District Court
- \$ 1,450.30 received from Act 770 Fees
- \$ 2,401.58 received for Installment Fees
- \$ 720.00 received Court Ordered Restitution (Drug Buy Fund)
- \$ 75.00 received for VIN Checks
- \$ 97.73 received for reimbursement (overpayment)
- \$ 1,285.00 received for Cotter Part-time SRO
- \$ 509.80 reimbursement Inmates' Medical
- \$ 851.62 reimbursement for Inmates' Prescriptions
- \$ 100.00 reimbursement Court Ordered Restitution (Extradition – Prisoner Transport)

WHEREAS, it is necessary to appropriate said monies totaling \$8,002.03 to the appropriate line items in the Sheriff's Department 2022 budget.

**Section 1.** There is hereby appropriated from the 2022 County General Fund (#1000) \$3,820.30 for the following designated expenditures:

- \$ 1,285.00 to GL# 1000-0400-1003 (Sheriff: Extra Help)
- \$ 1,525.30 to GL# 1000-0400-2001 (Sheriff: General Supplies)
- \$ 290.00 to GL# 1000-0400-2007 (Sheriff: Fuel, Oil, Lubricants)
- \$ 720.00 to GL# 1000-0400-3093 (Sheriff: Misc. Law Enforcement)

**Section 2.** There is hereby appropriated from the 2022 County Jail Fund (#3400) \$2,722.58 for the following designated expenditures:

- \$ 321.00 to GL# 3400-0400-2065 (Sheriff's Projects - Drug Enforcement)
- \$ 2,401.58 to GL# 3400-0400-3003 (Sheriff's Projects - Computer Services)

Section 3. There is hereby appropriated from the 2022 Sheriff's Special Projects Fund (#3401) \$1,459.15 the following designated expenditures:

- \$ 851.62 to GL# 3401-0418-2004 (Jail: Medicine & Drugs)
- \$ 607.53 to GL# 3401-0418-3006 (Jail: Medical, Dental & Hospital)

APPROVED:

\_\_\_\_\_  
MICKEY D. PENDERGRASS, COUNTY JUDGE  
Date Signed:\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CANDA J. REESE, COUNTY CLERK  
SPONSOR: Tink Albright, JP District #6  
Date Adopted: \_\_\_\_\_  
Votes: For:\_\_\_\_\_ Against:\_\_\_\_\_   
Abstain:\_\_\_\_\_ Present:\_\_\_\_\_ Absent:\_\_\_\_\_

APPROPRIATION ORDINANCE NO. 2022 - \_\_\_\_\_

BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE ALLOWING BAXTER COUNTY TO CONDUCT BUSINESS WITH BENNY MAGNESS OWNER OF MAGNESS OIL COMPANY.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF BAXTER COUNTY, ARKANSAS THAT:

WHEREAS, Arkansas Code Annotated § 14-14-1202 states that all quorum court members, county officers and county employees refrain from benefiting economically, either directly or indirectly, from doing business with any vendor paid by the County, except when it is determined to be in the County's best interest. In such circumstances, subsection (2) (A) (i) states that the quorum court may permit the county by ordinance to purchase goods or services directly or indirectly from quorum court members, county officers or county employees; and

WHEREAS, it has been determined that it is in the County's best interest to permit the purchase of goods or services from the following vendor;

Section 1. Benny Magness, Sheriff's Department employee and owner of Magness Oil Company, provides fuel for county vehicles and equipment.

WHEREAS, the Baxter County Quorum Court authorizes the County to transact business with the above vendor, effective immediately and in the manner prescribed by ACA § 14-14-1202.

APPROVED:

\_\_\_\_\_  
MICKEY D. PENDERGRASS, COUNTY JUDGE  
Date Signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CANDA J. REESE, COUNTY CLERK  
SPONSOR: \_\_\_\_\_  
Date Adopted: \_\_\_\_\_  
Votes: For: \_\_\_\_\_ Against: \_\_\_\_\_  
Abstain: \_\_\_\_\_ Present: \_\_\_\_\_ Absent: \_\_\_\_\_

APPROPRIATION ORDINANCE NO. 2022 -

BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING \$70,000.00 FROM E-WASTE GRANT FUND (#1900) INTO THE E-WASTE GRANT FUND 2022 BUDGET.

WHEREAS, these monies will be appropriated in the amount of \$70,000.00 as shown below for the purpose of appropriate assignment of expenditures.

WHEREAS, the E-Waste Grant revenue funds in the amount of \$70,000.00 are from a grant from the Ozark Solid Waste District settlement funds.

NOW THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF BAXTER COUNTY, ARKANSAS, THAT:

**Section 1.** The Baxter County Quorum Court authorizes the IT Manager to make the following appropriations to the E-Waste Grant Fund budget:

\$51,000.00 to GL #1900-0138-4004 (Machinery & Equipment)  
\$19,000.00 to GL #1900-0138-4005 (Purchase of Vehicle)

APPROVED:

\_\_\_\_\_  
MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed:\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CANDA J. REESE, COUNTY CLERK

SPONSOR: \_\_\_\_\_

Date Adopted: \_\_\_\_\_

Votes: For:\_\_\_\_\_ Against:\_\_\_\_\_

Abstain:\_\_\_\_\_ Present:\_\_\_\_\_ Absent:\_\_\_\_\_



APPROPRIATION ORDINANCE NO. 2022 - \_\_\_\_\_

BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING FUNDS IN THE AMOUNT OF \$1,296.00 FROM COUNTY GENERAL REVENUE FUND (#1000) INTO THE RECYCLING PROJECT 2022 BUDGET.

WHEREAS, these monies will be appropriated in the amount of \$1,296.00 as shown below for the purpose of appropriate assignment of future expenditures.

WHEREAS, these funds were received from the proceeds of the sale of vehicles at local car auction.

NOW THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF BAXTER COUNTY, ARKANSAS, THAT:

**Section 1.** The Baxter County Quorum Court authorizes the IT Manager to make the following appropriations to the Recycling Project Budget:

\$1,296.00 to GL #1000-0138-2007 (Fuel, Oil & Lubricants)

APPROVED:

\_\_\_\_\_  
MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CANDA J. REESE, COUNTY CLERK

SPONSOR: Tink Albright, JP District #6

Date Adopted: \_\_\_\_\_

Votes: For: \_\_\_\_\_ Against: \_\_\_\_\_

Abstain: \_\_\_\_\_ Present: \_\_\_\_\_ Absent: \_\_\_\_\_

ORDINANCE NO. 2022 - \_\_\_\_\_

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF BAXTER,  
STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE TO APPROPRIATE FUNDS IN THE AMOUNT OF \$30,110.00  
FROM CORONAVIRUS RELIEF FUND (#1005) INTO COUNTY GENERAL  
FUND (#1000) AND JAIL MAINTENANCE & OPERATIONS FUND (#3401).

**WHEREAS**, Full time Certified Law Enforcement officers will be receiving a stipend from the state in the amount of \$5,000.00. The extra funds in the amount of \$30,110.00 are needed to cover the matching cost of APERS for officers receiving the stipend.

**THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF  
BAXTER COUNTY, ARKANSAS, THAT:**

**Section 1.** The Baxter County Quorum Court authorizes the County Treasurer to transfer \$23,870.00 from Coronavirus Relief Fund (#1005) into County General Fund (#1000) and transfer \$6,240.00 from Coronavirus Relief Fund (#1005) into Jail Maintenance & Operations Fund (#3401).

**Section 2.** The Baxter County Quorum Court authorizes the IT Manager to make the following appropriations:

\$23,870.00 into #1000-0400-1007 (Retirement)  
\$ 6,240.00 into #3401-0418-1007 (Retirement)

APPROVED:

\_\_\_\_\_  
MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CANDA J. REESE, COUNTY CLERK

SPONSOR: \_\_\_\_\_

Date Adopted: \_\_\_\_\_

Votes: For: \_\_\_\_\_ Against: \_\_\_\_\_

Abstain: \_\_\_\_\_ Present: \_\_\_\_\_ Absent: \_\_\_\_\_

APPROPRIATION ORDINANCE NO. 2021 - \_\_\_\_\_

BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS,  
AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE TO ESTABLISH THE DRUG ENFORCEMENT FUND AND K9 FUND; AND  
TO APPROPRIATE FUNDS.

**Article 1. AFFIRMATION.** It comes before this Court that excess revenue funds from the Sheriff's Project Fund (#3400) will be appropriated to the Sheriff's Project 2022 Budget General Supplies line item.

**Article 2. ESTABLISHMENT OF FUND.** There is hereby created on the books of the Baxter County Treasurer a fund to be known as the Drug Enforcement Fund with a fund number of #3410 and a fund to be known as the K9 Fund with a fund number of #3411 as assigned by the County Treasurer in accordance with Arkansas Legislative Audit, County Financial Management System Manual.

**Article 3. OPERATION OF THE FUND.** The Drug Enforcement Fund and K9 Fund is subject to all the normal county budgeting, appropriation and expenditure regulations of Arkansas Code Annotated, Title 14 and by the County Financial Management System.

WHEREAS, there are funds available for the appropriations.

NOW THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF BAXTER COUNTY,  
ARKANSAS, THAT:

**Section 1.** The Quorum Court authorizes the County Treasurer to set up Drug Enforcement Fund #3410 & K9 Fund #3411.

**Section 2.** The Quorum Court authorizes the County Treasurer to transfer \$7,041.00 from Special Project Fund #3400 to Drug Enforcement Fund #3410 and to transfer \$1000 from Special Project Fund #3400 to K9 Fund #3411.

**Section 3.** The Quorum Court authorizes the IT Manager to make the following appropriations in the designated line items for future expenditures:

\$54,550.98 to GL #3400-0400-2001 (General Supplies)  
\$ 7,041.00 to GL #3410-0400-2001 (General Supplies)  
\$ 1,000.00 to GL #3411-0400-2001 (General Supplies)

APPROVED:

\_\_\_\_\_  
MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CANDA J. REESE, COUNTY CLERK

SPONSOR: \_\_\_\_\_

Date Adopted: \_\_\_\_\_

Votes: For: \_\_\_\_\_ Against: \_\_\_\_\_

Abstain: \_\_\_\_\_ Present: \_\_\_\_\_ Absent: \_\_\_\_\_

RESOLUTION NO. 2022 - \_\_\_\_\_

**A RESOLUTION CONFIRMING THE APPOINTMENT OF A MEMBER TO THE BAXTER COUNTY BOARD OF EQUALIZATION.**

BE IT RESOLVED BY THE QUORUM COURT OF BAXTER COUNTY, ARKANSAS, THAT:

**Section 1.** The following member of the Baxter County Equalization Board, having been appointed by the Quorum Court for a term of three (3) years to expire June, 2025, is hereby confirmed by the Quorum Court:

ROBERT CHAMBERLAIN

**Section 2.** This resolution shall be in full force and effect from and after its passage and approval.

APPROVAL:

\_\_\_\_\_  
MICKEY D. PENDERGRASS, COUNTY JUDGE  
Date Signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CANDA J. REESE, COUNTY CLERK

Sponsor: \_\_\_\_\_

Date Adopted: \_\_\_\_\_

Votes: For: \_\_\_\_\_ Against: \_\_\_\_\_

Abstain: \_\_\_\_\_ Present: \_\_\_\_\_ Absent: \_\_\_\_\_